



Board Meeting Minutes

September 18, 2019 at 5:30 pm

In attendance: Robert Best (Chairman), Patty Humphrey (Vice-Chairman), Barbara Comtois (Treasurer), Sue Lawton (Secretary), Kimberly Lavallee, Kyle Fox, Kristi Ouellette, Scott Perron, Maureen Mooney (ex officio), Gini Nichols (faculty member)

Call to Order: 5:34pm

Pledge of Allegiance: Robert Best

Moment of Silence: Robert Best

Reading of the [Mission Statement](#): Robert Best

1. Secretary's Report (5:35pm)
 - a. [August 21st, 2019 Meeting Minutes](#)
 - b. **MOTION:** Barbara Comtois motions to adopt the minutes, and Kim Lavallee seconds. All in favor, none opposed, motion passes.
2. Treasurer's Report: (5:36pm)
 - a. Presentation by auditors Nathan Wechsler & Company, P.A.
 - b. Ashley Major presents on audit results; the final report will be out in the next few days.
 - i. Kimberly Lavallee asked if the auditor could clarify if they consider the school sustainable. The response was with a reduced deficit and continued increasing enrollment we are well on our way.

(5:58pm) Robert Best moves Item 6B up. The Parent Advisory Committee met last night and nominated Scott Perron as parent member of the Board. Mr. Perron was introduced and presented his background in finance and interest in the board seat. He answered several questions from the board members. He complimented the exemplary and outstanding communication he has had with the school during the application process.

- c. Mr. Perron answered a variety of questions regarding interest and the mission.
 - d. **MOTION:** Chairman Best moves to entertain a nomination for Scott Perron to the Board of Trustees for one year (through June 2020 (renewable)).
 - i. Patty Humphrey makes the motion, and Kristi Ouellette seconds. All in favor, none opposed, motion passes.
3. Dean's Report: See [here](#) (6:08pm)

- a. Dean Mooney presents.
- b. Leah M. and Sarah F. present on their summer coding workshop.
 - i. Some discussions and Q&A.
 - ii. Dean Mooney takes the opportunity to present Leah M. with a letter announcing her as a National Merit Scholarship Commended Student.
- c. Mr. McKenzie presents on the 2018-2019 SAS scores.
 - i. Some questions and discussion.
 - ii. Decision is made to present the department chair with specific questions to be answered in advance of the October meeting and presented on at said meeting.

(7:27pm) Non-public session moved up to accommodate board member who has to leave early.

- d. Session convened per RSA 91-A:3, II. (c) and RSA 91-A:3, II. (I)
- e. **MOTION:** Kristi Ouellette motions to enter closed session, Kyle Fox seconds. All in favor, none opposed, motion passes.
- f. (8:00pm) **MOTION:** Sue Lawton motions to come out of closed session and to seal the minutes. Kristi Ouellette seconds. All in favor, none opposed, motion passes.

4. Faculty Representative's Report: See [here](#) (8:02pm)

- a. Ms. Nichols presents.
- b. 7a is moved to now (8:09pm) since discussion has begun on it.
 - i. Ms. Nichols decides to withdraw her amendment in favor of a new one, where the current character grade standards are kept (Good, Satisfactory, Needs Work) and “Exemplary” is added as the highest option. This will be brought forward at the next meeting.
 - ii. Discussion on the character grades: what are we grading? How should the teacher look at it? What can change about how this works?

5. Student Trustee's Report:

- a. No student trustee has been elected yet so no report.

6. Board Business: (8:20pm)

- a. Policy Committee
 - i. [Visitor Policy Amendment](#)
 - 1. (FIRST READING) Kristi Ouellette reads over the policy: it refers the actual procedure to the administration.
 - 2. Dean Mooney reviewed the procedure.
 - 3. **MOTION:** Susan Lawton motions to move this policy to a second reading, Patty Humphrey seconds. All in favor, none opposed, motion passes.
 - ii. [BEA - Regular Board Meeting Amendment](#)

1. (FIRST READING) Kristi Ouellette reads over the policy: there is some discussion on which months should have meetings and which not. The meetings will be the third Wednesdays.
 - a. Meeting dates to be finalized: Oct. 16th, Jan. 22nd, Mar. 18th, Apr. 15th, Jun 17th.
 2. **MOTION:** Barbara Comtois motions to move this policy to a second reading and Kyle Fox seconds. All in favor, none opposed, motion passes.
 - iii. Admissions Policy Amendment
 1. Kristi Ouellette: We discussed this at the policy meeting and want to table it until the next policy meeting.
 - b. Parent Advisory Committee
 - i. Nomination of parent(s) covered above.
7. New Business: (8:45pm)
 - a. [Student Handbook section 2.5 amendment](#)
 - i. Amendment as written is withdrawn as stated above; it will be edited and brought forward at the next Board meeting.
 - b. Mission Committee Report
 - i. Patty Humphrey - the Character Grade could be solely the grade for Round Table, which would resolve some of the questions asked earlier about if character grades should apply to what a teacher knows about the student in general or only in their particular class.
 - c. Out of state field trip
 - i. Mr. McKenzie presents.
 1. One goal of the music department is to be a draw for students. We want to offer opportunities that would be special to the school like having band and choral trips.
 - a. A trip to Orlando FL during the April vacation is proposed. We would do performances at Disney, take some workshops there as well, and visit the Kennedy Space Center.
 - b. This would cost between \$1700 and \$2000 per student and we would like to make sure we have enough participation by this Friday (parent meeting) so we can start fundraising.
 - c. We need to have at least 25 band students 10 choral for performances. Fundraising the entire cost would be possible but parents would have to be willing to pay for some or all of it.
 - d. Discussion on logistics.
 2. Robert Best will entertain a motion to approve this trip at the Board level. No motion is made, thus no action is taken.
 - d. PTSA Report
 - i. Sue Lawton presents.

1. The PTSA purchased 26 chromebooks for the school with proceeds from previous fundraisers. The big upcoming fundraiser is the Fall Festival.
2. We have been working tirelessly to bring teachers to this organization. We had one teacher participate last year, and now we have 12. It would be great to have 100% Board participation in this organization as well. If you don't want to be a member yourself, you can pay to have a teacher be a member.
3. Discussion on paid membership and board membership in the PTSA.

8. Public Comments: See Policy [BEDH](#)

- a. No public comments.

9. Non-public session:

- a. covered above.

10. Next Meeting: October 16th, 5:30pm.

- a. (9:21pm) **MOTION:** Barbara Comtois motions to adjourn, seconded by Kyle Fox. All in favor, none opposed, motion passes.